

A photograph of a middle-aged man with grey hair, wearing a dark blue t-shirt, looking out a window. He is holding a large, brown cardboard box. The background shows a blurred view of green trees and a bright sky.

# Checklist for moving houses



# 4 - 6 weeks to moving day

- Book your removal company and choose carefully. We recommend an Australian Furniture Removers Association (AFRA) accredited company. Establish your budget, obtain a written quotation and establish moving transit insurance. Organise Contents and Household Insurance for your new home.
- Notify Electoral Office of your new address. Also Drivers Licence and Car Registration.
- Complete a floor plan of your new home for furniture placement and measure the spaces to ensure your furniture will fit, particularly the fridge. Will large items fit through doors?
- Prepare an inventory of everything you own, noting any scratches or dents.
- Make a note of any precious items that require special care to move.
- Dispose of everything that you don't need.
- Check any moving instructions for your washing machine with the manufacturer.
- In the kitchen, use up all opened packets and dispose of goods past their use-by date.
- Remember to sort through the garage, garden shed etc., under the house.
- Gas cylinders and air bottles should be empty with valves open, dispose of all flammable liquids. (Garden chemicals, paint, paint thinners, cleaning fluids, bleach, fuel, aerosols of any kind etc.)
- Create a folder for all your moving documents.
- Arrange to have your mail held or redirected to your new address.
- Redirect or cancel newspaper and other subscriptions.
- If travelling...organise passports, tickets, visas, currency, credit cards, accommodation. Return borrowed or rented items.
- Arrange a rubbish pick-up with the local Council.
- Confirm with lawyers/Real Estate Agents key collection time and Settlement date as this will determine your moving day.
- Plan to carry yourself important legal documents and jewellery.
- Pre-plan and schedule any necessary repairs required.
- Research storage facilities if needed.
- If leasing, arrange property inspection and book cleaners.
- Transfer and set up utilities at your new address.
- Review home and contents/car insurance
- Book Moving House Unpacking to assist with your PACK and UNPACK 1800 668 968.





# The day before moving

- Defrost and empty out your refrigerator. Have a portable Esky and ice to transport contents. Clean the oven. Have vacuum on hand for last minute cleaning.
- Pack personal luggage / items to take with you.
- If using professional packers remember to leave out essential items for that evening and the following day.
- Unplug and tie up appliance cords.
- Cash on hand for last minute expenses and necessary finances for moving organised.
- If your house will be empty for a while inform police and neighbours.
- Prepare an action plan for moving day.

## Moving day

- Have "ESSENTIALS" and "SURVIVAL" cartons on hand.
- Provide Removalist with floor plans and new address parking information.
- Ask Removalist to load kitchen boxes last so they are first off the truck.
- Try to keep visitors to your new home to a minimum. Have all pet needs at hand.
- Ensure all meters read, car and house key collection organised.
- Check off all items as they go into the moving van.
- Lock all doors and windows, turn off hot water system if required.
- Check the tops of cupboards, garden area, sheds, garage.
- Return all keys to the Real Estate Agent or new tenant. Lock house, turn off power, tighten all taps, check gas and electrical.
- Remove electric/remote garage opener from your car.

---

---

---

---



# Your new home

- Try to stand at the removalists' entry point and give clear directions as to the placement of each piece of furniture.
- If leasing, document condition of property and furnishings with the appropriate agent.
- Check all utilities are connected, hot water service on.
- At completion of unloading, check all is to your satisfaction.
- Have security checked and locks changed if concerned.
- If move is from storage, interstate or overseas, check and sign the Inventory.
- Assemble beds and make up as soon as possible.
- Settle children and pets with familiar items for reassurance.
- Notify moving company immediately if anything is missing.
- Keep cats inside for a few days.
- Check that you have all keys and relevant instructions to your new residence.
- Contact your new local council for garbage collection information and new resident folders/information.
- Smile and say hello to your new neighbours!

---

---

---

---

---

*Welcome to your  
new home...*

